



<https://farwaycompany.com/job-vacancy/logistics-coordinator-job-vacancy-at-dubai-uae/>

## Logistics Coordinator

### Description

#### About Us :

Far Way General Trading LLC is a Leading FMCG Supplier, Importer / Exporter, & a top rated FMCG Distributor in Dubai, UAE, Managing operations in the Middle East, Europe & Asia since 2001. We offer a wide range of products from different brands including Coca-Cola, PepsiCo, Unilever, Nestle, Dabur, P&G & Uniliver.

### Responsibilities

We are seeking a highly organized and detail-oriented **Logistics Coordinator** to join our fast-paced team. The ideal candidate will have at least 2 years of experience in logistics and freight forwarding, with a strong understanding of supply chain processes. If you are proactive, capable of managing multiple tasks, and thrive in a dynamic environment, we would love to meet you.

#### Key Responsibilities:

- Coordinate and oversee all aspects of logistics operations, including shipment planning, transportation, and delivery.
- Manage relationships with carriers, suppliers, and clients to ensure timely and efficient freight forwarding.
- Monitor and track shipments, providing regular updates to internal teams and clients.
- Prepare and process shipping documents, including bills of lading, invoices, and customs paperwork.
- Resolve any issues related to shipment delays, damages, or discrepancies in a timely and efficient manner.
- Collaborate with the warehouse team to ensure accurate inventory management and order fulfillment.
- Optimize logistics processes to reduce costs and improve efficiency.
- Maintain up-to-date knowledge of industry regulations and compliance requirements.

#### Key Requirements:

- Strong knowledge of international shipping procedures and documentation.
- Excellent communication and interpersonal skills, with the ability to build and maintain relationships with various stakeholders.
- Proficiency in logistics software and Microsoft Office Suite.
- Strong problem-solving abilities and attention to detail.
- Ability to work independently and manage multiple tasks under tight deadlines.
- Knowledge of customs regulations and compliance is a plus.

#### What We Offer:

- Competitive salary and benefits package.
- Opportunity to work with a dynamic and growing team.
- A collaborative work environment where your ideas and contributions are

### Hiring organization

FAR WAY GENERAL TRADING LLC

### Employment Type

Full-time

### Beginning of employment

Should be able to commute / relocate to Dubai

### Duration of employment

Permanent

### Industry

Logistics

### Job Location

Port Saeed, Dubai, United Arab Emirates

### Working Hours

8 Hours

### Base Salary

Dhs 3500 - Dhs 4500

### Date posted

August 28, 2024

### Valid through

31.12.2024

valued.

- Career growth and development opportunities.

If you are a dedicated logistics professional with a passion for optimizing supply chain operations, apply now to join our team!

### **Qualifications**

#### **Eligibility :**

- Fluent English Oral / Written.
- A university degree.
- Min 2 Years Experience in Logistics & Freight Forwarding
- Age Upto 30.

### **Job Benefits**

#### **Why Far Way ?**

- International Exposure: Gain valuable international frontier experience that expands your professional horizons.
- Collaborative Team: Join a team of like-minded professionals who appreciate your passion.